

# EVENT REQUEST FORM



## POINT OF CONTACT INFORMATION

FULL NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**EVENTS DETAILS:** EVENT DATE: \_\_\_\_\_ TIMEFRAME: \_\_\_\_\_ Number Attendees: \_\_\_\_\_

Below place an X in the column next to each item that applies to your customized event.

TYPE OF EVENT		COST
Private Party (5-15 People)	Deposit \$100 (includes 1 <sup>st</sup> -2 <sup>nd</sup> hours)	
Additional Hours	\$50/hour <i>Private Party (5-15 People)</i>	
Private Party (15-75 people)	Deposit \$200 (includes 1 <sup>st</sup> -2 <sup>nd</sup> hours)	
Additional Hours	\$100/hour <i>Private Party (15-75 People)</i>	
Field Trip Includes: Hayrack ride, visit with farm animals, Pot-a-Flower or Pick-A-Pie Pumpkin( in season)	Deposit \$50 \$8/per student	
Scouts and Brownie Troops and or Special Needs Groups	Please inquire/ Free for Leaders <i>(Special Needs Groups 1 chaperone for every 2 people)</i>	
OPTIONAL EVENT ADD ONS		
Bonfire	\$25	
U-Pick Apple Orchard (Sept. & Oct.)	Cost of Apples Picked	
Hayrack Rides ( <i>holds up to 10-20 people; two tractors and racks available</i> )	\$25/rack	
Hands on Activity: Pot-a-flower or Pick-a-Pie Pumpkin(season)	\$5/person	
Clean Up Fee (optional)	\$65	
Other:		
	<b>TOTAL COST</b>	
	<b>DEPOSIT</b>	
	<b>BALANCE DUE</b>	

CASH: \_\_\_\_\_ CHECK: \_\_\_\_\_

CREDIT CARD: \_\_\_\_\_ EXP. \_\_\_\_\_ CODE: \_\_\_\_\_